

Budget Hearing and Central District Health Department Board of Health Meeting
Friday, May 11, 2012 ~ 10:00 a.m. to 1:30 p.m.
103 N. 1st Street, McCall, Idaho

Board Members:

Commissioner Arlie Shaw, Chair
Betty Ann Nettleton, RN, V-Chair/Trustee
Steven F. Scanlin, JD

Dr. Ted Epperly, MD (via phone) Dr. Jane Young, DNP (via phone)
Commissioner Ray Moore Commissioner Terry Day

Guest:

Commissioner Gordon Cruickshank

Commissioner Sharon Ullman (via phone)

Staff:

Russell A. Duke, Director/Board Secretary
Rob Howarth
Mary Moreaux

Cindy Trail
Nikki Sakata
Suzanne Mack

Meghan Calaway
Donna Mahan, Recorder
Josh Kriz

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Budget Hearing – Commissioner Gordon Cruickshank

Commissioner Gordon Cruickshank of Valley County, Chairman of the Budget Committee, called the Budget Hearing of the proposed fiscal year 2013 budget for Central District Health Department (CDHD) to order at 10:05 a.m. Commissioner Cruickshank asked the commissioners to identify themselves for the record: Terry Day, Boise County Commissioner; Sharon Ullman, Ada County Commissioner; Arlie Shaw, Elmore County Commissioner; and Gordon Cruickshank, Valley County Commissioner.

In accordance to Idaho Code 39-423, the budget committee considered the CDHD FY 2013 budget. CDHD has requested a 3% percent increase for a total of \$1,982,650 from the counties. Commissioner Cruickshank asked for any discussion on the budget as presented to all of the Boards of County Commissioners. With no further discussion, he asked for a motion to approve the fiscal year 2013 budget beginning July 1, 2012.

Motion: Commissioner Sharon Ullman moved to approve the FY 2013 budget as presented to begin July 1, 2012; Commissioner Arlie Shaw seconded; no further discussion; all in favor; motion carried unanimously.

Budget Hearing adjourned by Commissioner Cruickshank at 10:11 a.m.

Call Board Meeting to Order – Commissioner Arlie Shaw

Commissioner Arlie Shaw called CDHD Board of Health meeting to order at 10:11 a.m.

Serving Valley, Elmore, Boise, and Ada Counties

Ada / Boise County Office
707 N. Armstrong Pl.
Boise, ID 83704
Enviro. Health: 327-7499
Reproductive Health: 327-7400
Immunizations: 327-7450
WIC: 327-7488
FAX: 327-8500

Elmore County Office
520 E. 8th St. North
Mountain Home, ID 83647
Enviro. Health: 587-9225
Family Health: 587-4407
WIC: 587-4409
FAX: 587-3521

Valley County Office
703 N. 1st St.
McCall, ID 83638
Ph. 634-7194
FAX: 634-2174

Action on Board of Health Minutes for April 20, 2012 – Commissioner Arlie Shaw
With no corrections made; the minutes stand approved as presented.

Financial Report: FY 2012 – July through April Budget to Actual – Meghan Callaway
Meghan reviewed the “Budget to Actual” report for July through April with the Board. For Revenue, fees are currently at 86%; contracts are at 81%; and other revenue is at 97%, putting overall revenue at 86%. For Expenditures, personnel costs are underspent by .9% (\$64,191). Overall Expenditures are at 80%.

Strategic Plan Update – Nikki Sakata
Nikki Sakata presented the 2011-2016 CDHD Strategic Plan Summary and the 2012 County Health Rankings and Roadmaps for Idaho Report. In moving forward, we will continue focusing on our two agency's priorities: to decrease tobacco initiation and use, and decrease obesity, with emphasis on policy change.

Facility Update – Cindy Trail
Cindy Trail provided the Board with maps reflecting possible locations for a new satellite office in Meridian (Overland/Eagle area) and relocating our main office downtown (around the 28th-30th area). The Board has asked that clients be surveyed to make share they would utilize these locations. We need to have an appraisal of our current facility completed to know what leverage we have in selling our Armstrong office and reinvesting those funds into new facilities. After discussing these locations, the Board made a motion to move forward on this project and look in these two vicinities.

Motion: Steve Scanlin made a motion to approve moving forward on looking at these two vicinities for the Meridian and Downtown offices; seconded by Commissioner Terry Day; motion carried. Discussion: Commissioner Ray Moore asked for clarity on “moving forward.” “Moving forward” was defined as approving CDHD to look at these two general areas as the possible locations for the two facilities and continue gathering information as it relates to this project with minimal cost (i.e. appraisal).

Electronic Health Records (EHR) – Cindy Trail
Insight™, Netsmart Technologies' electronic health records software, is the software program we are considering purchasing. This system is designed specifically for local health departments. Our next step is to have completed an onsite demonstration, enabling us to gain a better understanding on how the program will meet our needs, prior to the August Board meeting.

Lunch – Commissioner Arlie Shaw

Distribution of State Appropriation – Betty Ann Nettleton
In preparation for the business meeting being held at the Idaho Association of District Boards of Health (IAB) in Lewiston next month, the Board discussed their position on the current formula for the distribution of the state general fund appropriation and their preferred direction if changes to the formula are presented.

Director's Report – Russell Duke
Ada County – Drug/Tobacco Testing for Employees
Ada County implemented a nicotine-free hiring policy for all new county employees.

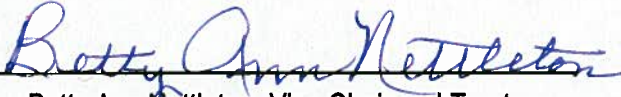
IAB – June 14-15 – Lewiston
Next month IAB will be held in Lewiston, June 14-15.

NALBOH Registrations – August 8-10 – Atlanta, GA
Please contact Donna if you plan on attending the National Association of Local Boards of Health Conference in Atlanta, Georgia, August 8-10.


Adjourn – Commissioner Arlie Shaw

No further business was brought before the Board: meeting adjourned at 1:07 p.m.

Respectfully submitted:


Betty Ann Nettleton, Vice Chair and Trustee

8/17/12

Date


Russell A. Duke, Secretary